



CORRECTIONAL SECURITY THREAT INTELLIGENCE UNIT (STIU) COORDINATOR

General Summary

Manages the daily Security Threat Intelligence Unit (STIU) operations in a New Mexico Corrections Department prison facility by coordinating the gathering of intelligence through inmate interviews, telephone monitoring, cell inspections, video surveillance, etc. Supervises the K-9 program, which includes utilizing K-9's for drug interdiction, crowd control, and tracking. Coordinates the deployment of the STIU and K-9 unit to assist other NMCD prisons and divisions in narcotics sweeps and fugitive apprehensions.

Correctional Threat Security Intelligence Unit (STIU) Coordinator

Jobcode: PCM30

Pay Band: CH

FLSA Status: Exempt

Distinguishing Characteristics

The STIU Coordinator attains, analyzes, corroborates and disseminates intelligence through resources and through other agencies to identify threats to the security of the prisons, staff, inmates and the public. The STIU Coordinator also coordinates the identification of gang members, gang activity and trends, gang interdiction initiatives and for fugitive apprehension.

Recommended Education and Experience for Full Performance

Bachelor's Degree in any field from an accredited college or university and seven (7) years of experience in corrections and/or law enforcement; three (3) years of which must have been in the identification of gang members, gang activity and trends, and gang interdiction initiatives.

Minimum Qualifications

Nine (9) years of experience in corrections and/or law enforcement; two (2) years of which must have been in the identification of gang members, gang activity, trends, and gang interdiction initiatives or in supervision of high risk offenders.

- Experience in the areas of social work and/or guidance and counseling may substitute for up to three (3) years of the required experience in corrections and/or law enforcement.
- A degree in any field from an accredited college or university may substitute for the required experience on a year for year basis.

Essential Duties and Responsibilities*

- Develops and implements a plan of action for identifying, monitoring and documenting STG suspects, members and all other disruptive groups.
- Maintains files and documentation related to STG activity, member and suspect members that will contain information and criteria used for validation purposes.
- Conducts interviews with staff and inmates to obtain information and intelligence regarding STG, DG and street gang activities, security concerns or breaches.
- Provides daily and weekly report to management regarding STG, DG and street gang activities, trends, behaviors and concerns and attend scheduled meetings for the purpose of disseminating this information.
- Conducts drug interdiction operations that target suspect drug traffickers and drug users by conducting coordinated cell/body searches, use of drug detection equipment and suspect urinalysis drug screening as well as searches of visitors and staff.
- Coordinates and uses resources such as the inmate tele-monitoring equipment, K-9, mail scans and Investigations Units to gather intelligence and information to create operational plans and execute coordinated efforts to control the flow of drugs and contraband into the facility.

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- Responds to emergencies, such as inmate escapes and institutional disturbances and assist in the coordination of these events.

Bargaining Unit: Not Represented

Statutory Requirements: If a Statutory Requirement is associated with a position in this Category, it will apply.

Conditions of Employment: N/A

Working Conditions: Willingness to work under potentially dangerous circumstances in a correctional facility; will be required to work odd hours, overtime, holidays and weekends. Working Conditions for individual positions in this classification will vary based on each *agency's utilization, essential functions, and the recruitment needs* at the time a vacancy is posted. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

Established: 4/27/2016

Revised:

**Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website (www.spo.state.nm.us) to ensure this represents the most current copy of the position.*