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## CORRECTIONAL OFFICER SPECIALIST – PLUMBER

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### **General Summary**

Correctional Officer Specialists work within a specific operations and maintenance specialty, in addition to working as a Correctional Officer. This position provides assembly, installation, and repair of pipes, fittings, and fixtures of heating, water, and drainage systems.

### **Correctional Officer Specialist – Plumber**

**Jobcode: PCSP15**

**Pay Band: CD**

**FLSA Status: Non-exempt**

### ***Distinguishing Characteristics***

This is the sole level of the Correctional Officer Specialist – Plumber position.

### ***Recommended Education and Experience for Full Performance***

High School Diploma or equivalency and three (3) years of relevant experience.

### ***Minimum Qualifications***

High School Diploma or equivalency and two (2) years of relevant experience.

### ***Essential Duties and Responsibilities\****

- Installs, repairs, and maintains various types of plumbing systems.
- Supervises inmates when required.
- Reviews blueprints, building codes, and specifications to determine work details and procedures.
- Prepares written work cost estimates and negotiates contracts.
- Studies building plans and inspects structures to assess material and equipment needs, to establish the sequence of pipe installations, and to plan installation around obstructions, such as electrical wiring.
- Keeps records of assignments and produces detailed work reports.
- Performs complex calculations and plans for special or very large jobs.
- Installs oxygen and medical gas in infirmary.

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**Bargaining Unit:** Correctional Officer Specialist Plumber: Represented.

**Statutory Requirements:** Must possess and maintain a Journeyman's Plumber's License with New Mexico Construction Industries. This occupation is subject to regulation under NMAC 14.8.2 New Mexico Plumbing Code.

**Conditions of Employment:** This position is safety sensitive. Employment is subject to a pre-employment and random drug testing in accordance with all terms and conditions of federal and state rules and regulations regarding alcohol and/or drug testing. In addition, candidates must pass pre-employment Academy screening. Successful completion of the New Mexico Corrections Academy within one (1) year of hire is required. Must possess and maintain a valid New Mexico Driver's License. The applicant must be a U.S. citizen, must be at least 18 years old, have a least a high school education or its equivalent, be of good moral character, have not been convicted of a felony in the courts of this or any state or in the federal courts, and successfully pass any physical and aptitude examination the department may require. Employment is subject to a pre-employment background investigation and is conditional pending results.

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**Working Conditions:** Work is performed in a prison setting with inmate contact and supervision of inmates.

**Established:** 4/27/2016

**Revised:**

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*\*Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website ([www.spo.state.nm.us](http://www.spo.state.nm.us)) to ensure this represents the most current copy of the position.*