



## PLUMBER

### ***Minimum Qualifications***

High School Diploma or equivalent and six (6) months of experience maintaining and repairing existing plumbing systems in addition to the minimum experience requirements for a journeyman plumbing certificate to include piping systems and fixtures in accordance with the currently adopted New Mexico Plumbing Code; Must be journeyman certified in accordance with the Construction Industries Licensing Act, NMSA 1978, Section 60-13-33, 36, 38 and 39 and NMSA 1978, Sections 60-13-9., A and K and 14.6.4 NMAC.

### ***Essential Duties and Responsibilities\*\****

- Repair and maintenance performed on existing plumbing system in commercial facilities, 14.5.2.19 (B) (1) (b) NMAC.
- This position performs work to maintain an established approved plumbing installation, which work is required to keep the installation operating in its approved function and configuration.
- Perform repair or maintenance on existing plumbing systems in commercial facilities; includes a like-for-like exchange of a portion or portions of an approved plumbing installation but does not include work that entails new construction, relocation, expansion or alteration of a plumbing installation.
- Maintains awareness of the dangers of the trade and perform all duties and assignments with the proper safety practices in use in order to reduce and/or eliminate the hazards common to the trade and also prevent the occurrence of safety problems.
- Has thorough knowledge of the legend of the campus, which will be provided by the direct line supervisor and is given instruction on locations of the various building plans, valve locations, code compliance, etc.
- Inventories his/her work chest to insure materials, tools, specialties, equipment, and supplies are available.
- Mentors Apprentice in all aspects of plumbing, reading blueprints, safety, water heaters, and plumbing fixtures, maintenance of irrigation system and back flow preventers as defined in 14.6.6 NMAC.
- Must have knowledge of operating the various types of equipment known to the discipline and mentors the Apprentice on safe operation also service this equipment to include all plumbing tools known to the discipline.
- Inspects plumbing installations for compliance with national and state codes and contract specifications.
- Prepare and maintain required log of Plumbing installations that are performed as directed by NMAC 14.5.2.19 (B)(1)(b).

### **Supervising Journeyman Plumber**

**Jobcode: T2161S**

**Pay Band: 55**

**Alternative Pay Band: 70\***

**FLSA Status:** FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

### ***Distinguishing Characteristics***

The Plumber Supervisor differs from the Journeyman Plumber in that this position devotes a substantial portion of time assigning and directly supervising work of at least two (2) full time employees,\*\*\* acting upon leave requests, conducting annual performance evaluations and recommending disciplinary actions. Interviewing and recommending selection of applicants and conducting training of personnel.

### ***Recommended Education and Experience for Full Performance***

High School diploma or Equivalent and three (3) years of plumbing experience, maintaining and repairing existing plumbing systems, in addition to the minimum experience requirement for a journeyman plumbing certificate to include piping systems and fixtures in accordance with the currently adopted New Mexico Plumbing Code; two (2) years of which must be supervisory/foreman level experience, as it pertains to the essential duties and responsibilities of the classification. Must be certified in accordance with the Construction

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Industries Licensing Act, 60-13-1 through 60-13-59; 14.6.4.1 through 16.6.4.8 NMAC and 14.6.6.1 through 14.6.6.14 NMAC, as applicable.

### ***Minimum Qualifications***

High School diploma or Equivalent and eighteen (18) months of experience maintaining and repairing existing plumbing systems, in addition to the minimum experience requirement for journeyman plumbing certificate to include piping systems and fixtures, six (6) months of which must be supervisory as it pertains to the essential duties and responsibilities of the classification. Applicants must be journeyman certified in accordance with the Construction Industries Licensing Act, NMSA 1978, Section 60-13-33, 36, 38 and 39 and NMSA 1978, Sections 60-13-9., A, and K and 14.6.4 NMAC.

### ***Essential Duties and Responsibilities\*\****

- Devotes a substantial portion of time assigning and directly supervising work of at least two (2) permanent/full time employees. Acts upon leave requests, conducts annual performance evaluations and recommends disciplinary actions.
- Conducts training of personnel; may interview and recommend selection of applicants.
- Directs and participates in the maintenance and repair of the plumbing systems.
- Trains others in plumbing techniques.
- Develops procedures to improve maintenance and repair of plumbing systems in an agency or institution.
- Makes well-informed, effective, and timely decisions and perceives the impact and implications of those decisions.
- Identifies and analyzes problems; weights relevance and accuracy of information; generates and evaluates alternative solutions; makes recommendations.
- Makes cost estimates on piping systems and fixtures.
- Maintains stock inventory of regularly used tools, supplies, and equipment; prepare costs records and reports.
- Inspects plumbing installations for compliance with national and state codes and contract specifications.
- Prepare and maintain required log of Plumbing installations that are performed as directed by NMAC 14.5.2.19 (B)(1)(b)

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### **Bargaining Unit:**

**Statutory Requirements:** New Apprentice hires must be in compliance with NMAC 1978, Section 60-13-33 of the Construction Industries Licensing Act and be under the direct supervision of a journeyman plumber who holds a current journeyman certificate. Applicants for a Journeyman Plumber must hold a current journeyman certificate in accordance with NMSA 1978, Section 60-13-33, 36, 38 and 39 and NMSA 1978, Sections 60-13-9., A, and K and 14.6.4 NMAC.

**Conditions of Employment:** N/A

**Working Conditions:** Work is performed in an office setting; late hours, weekends, on-call and callback work may be required. Will be exposed to regular periods of video display terminal and keyboard usage and stressful situations. Travel is required.. Incumbent will work under stress and frequent time constraints. For DOH only: Callbacks are required and emphasized in the interview process, and will be part of the criteria for employment.

**Established:** 12/08/2016

**Revised:** Revised 10/18-2019 (CID input; 2 APB adjustment)

*\*In accordance with SPB Rule 1.7.4.10 NMAC, the assignment to alternative pay bands shall be reviewed annually to determine their appropriateness.*

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*\*\*Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website ([www.spo.state.nm.us](http://www.spo.state.nm.us)) to ensure this represents the most current copy of the position.*

*\*\*\*Supervisors must supervise two (2) or more full-time positions.*