



State Personnel Office HR Operations Bureau

Submit requests, questions, and documents to:

HR.Operations@state.nm.us

State Personnel Office InfoLink:

<http://www.spo.state.nm.us/infolink/>

Contact Us:

Tanya Rodriguez

Manager

505-469-6417

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The HR Operations Bureau resides within the Human Resources Solutions Center of Excellence of the State Personnel Office.

HR Operations is responsible for processing payroll, payroll reconciliation and system entry for assigned agencies.

The HR Operations Bureau offers the following:

- Payroll Processing
- Terminal Leave
- Cobra Notifications
- PERA Certifications
- Leave Audits
- Direct Deposit Changes
- W-4 Changes
- Employee Performance Evaluations

Please contact us with any questions you might have at:

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