**BEFORE THE NEW MEXICO STATE PERSONNEL BOARD**

**[APPELLANT’S NAME],**

**Appellant,**

**v. Docket No. 17-\_\_\_\_\_\_**

**[NEW MEXICO DEPARTMENT],**

**Appellee.**

**ENTRY OF APPEARANCE**

COMES NOW the [Appellant’s representative or Office of General Counsel] and hereby enters its/his/her appearance on behalf of [Appellant or Appellee] in the above-entitled matter.

Respectfully submitted,

[Name of Appellant’s Representative or

Office of General Counsel

New Mexico\_\_\_\_\_\_ Department]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Name, Address, Phone, & Email Address]