**BEFORE THE NEW MEXICO STATE PERSONNEL BOARD**

**[APPELLANT’S NAME],**

**Appellant,**

 **v. Docket No. 17-\_\_\_\_\_\_**

**[NEW MEXICO DEPARTMENT],**

**Appellee.**

**STIPULATED MOTION FOR CONTINUANCE**

COMES NOW [Appellant or Appellee] by and through its/his/her [counsel or representative of record] and for its/his/her Stipulated Motion for Continuance, hereby states as follows:

 1. [reason for conflict with hearing date]

 2. [name of Appellant or Appellee] in this matter has stipulated to the continuance.

 WHEREFORE, [name of Appellant or Appellee] requests that the Administrative Law Judge vacate the hearing on the merits currently scheduled for [date] and reschedule it for another date [or list dates agreed upon by the parties].

 Respectfully submitted,

[Name of Appellant or

Appellant’s Representative

OR Office of General Counsel

New Mexico\_\_\_\_\_\_ Department]

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [Name, Address, Phone, & Email Address]

I hereby certify that a true and correct

copy of the foregoing pleading was

mailed [or faxed] on this [date] to:

Name and address of opposing counsel

or representative or appellant

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of party submitting Motion