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**CORRECTIONAL OFFICER SPECIALIST – K-9/SECURITY THREAT  
INTELLIGENCE UNIT (STIU) SPECIALIST**

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**General Summary**

Correctional Officer Specialists work within a specific operations and maintenance specialty, in addition to working as a Correctional Officer. The purpose of this position is to oversee and participate in police service canine activities.

**Correctional Officer Specialist – K9/STIU Specialist**

**Jobcode: PCSK11**

**Pay Band: CB**

**FLSA Status: Non-exempt**

***Distinguishing Characteristics***

This is the sole level of the Correctional Officer Specialist – K9/STIU Specialist position.

***Recommended Education and Experience for Full Performance***

High School Diploma or equivalency and one (1) years' experience as a Corrections Officer.

***Minimum Qualifications***

High School Diploma or equivalency and six (6) months' experience as a Corrections Officer.

***Essential Duties and Responsibilities\****

- Ensures the health and maintenance of canine, and completes yearly certification for narcotic, patrol, and tracking with canines.
- Supervises inmates when required.
- Provides support in the areas of narcotic detection, patrol work, and tracking; and conducts narcotic searches in and out of facility grounds.
- Assists other law enforcement agencies with fugitive apprehension and the execution of search warrants.
- Conducts STIU special operations under the direct supervision of the STIU K-9 Coordinator, who will provide administrative direction, in accordance with the Operations Manager's direction.
- May be required to supervise inmates' work and perform the duties of other trades, as required.

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**Bargaining Unit:** Correctional Officer Specialist – K9/STIU Specialist: May be represented.

**Statutory Requirements:** None.

**Conditions of Employment:** This position is safety sensitive. Employment is subject to a pre-employment and random drug testing in accordance with all terms and conditions of federal and state rules and regulations regarding alcohol and/or drug testing. Must have successfully completed the New Mexico Corrections Academy. Must possess and maintain a valid New Mexico Driver's License. The applicant must be a U.S. citizen, must be at least 18 years old, have at least a high school education or its equivalent, be of good moral character, have not been convicted of a felony in the courts of this or any state or in the federal courts, and successfully pass any physical and aptitude examination the department may require. Employment is subject to a pre-employment background investigation and is conditional pending results.

Retains current certification in firearms, chemical agents, and expandable baton. All STIU Officers shall qualify with their primary duty firearm (Glock 40 caliber pistol) once within each four (4) month period

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(January – April, May – August, September – December), in accordance with New Mexico Corrections Department standards. Shotgun qualifications (12 gauge) will be accomplished at least once per calendar year. Rifle qualifications (AR-15 .223 caliber) are conducted at the discretion of the STIU Administrator and/or the Deputy Director of Adult Prisons.

**Working Conditions:** Work is performed in a prison setting with inmate contact and supervision of inmates.

**Established:** 4/27/2016

**Revised:**

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*\*Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website ([www.spo.state.nm.us](http://www.spo.state.nm.us)) to ensure this represents the most current copy of the position.*