



**CORRECTIONAL SECURITY THREAT INTELLIGENCE UNIT (STIU)
INVESTIGATOR**

General Summary

STIU Investigators are responsible for performing advanced level specialized investigations for the New Mexico Corrections Department to locate, apprehend and return fugitive offenders who have active warrants for violating conditions of probation and/or parole and/or have escaped from custody.

Correctional Security Threat Intelligence Unit Investigator

Jobcode: PCST23

Pay Band: CF

FLSA Status: Exempt

Distinguishing Characteristics

This is the sole level of the Security Threat Intelligence Unit (STIU) Investigator classification.

Recommended Education and Experience for Full Performance

Bachelor's degree in any field of study and four (4) years of professional level experience conducting criminal investigations for a city, county, state or federal government law enforcement entity or social casework involving field supervision of offenders.

Minimum Qualifications

Six (6) years of experience in corrections; two (2) years of which must have been in conducting criminal investigations for a city, county, state or federal government law enforcement entity or social casework involving field supervision of offenders.

- A degree in any field from an accredited college or university may substitute for the required experience on a year for year basis.
- Completion of a city, county, state, or federal Probation and Parole certification is required.

Essential Duties and Responsibilities*

- Acts as a lead agent in providing guidance to less seasoned officers.
- Conducts complex criminal and administrative investigations, independently or with other law enforcement agencies, to locate fugitives primarily suspected of criminal activity.
- Conducts interviews and interrogations, surveillance and other investigative efforts, information gathering, automated and manual file searches in the furtherance of assigned investigations.
- Uses photographic and video cameras, binoculars, computers, and data software or similar tools to gather and verify data.
- Prepares comprehensive written reports and maintains records relative to investigations and arrests.
- Prepares other NMCD reports as required, statistical reports regarding fugitive and/or criminal investigations.
- Prepares and submits appropriate reports for administrative hearings, the Parole Board, and judicial review.
- Makes recommendations to administrative parole authorities and prosecutorial agencies regarding disciplinary infractions and/or criminal activities discovered during investigations.

Bargaining Unit: Not Represented

Statutory Requirements: If a Statutory Requirement is associated with a position in this Category, it will apply.

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Conditions of Employment: Previous completion of a city, county, state, or federal law enforcement certification is required.

Working Conditions: Working Conditions for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

Established: 4/27/2016

Revised: 3/31/2017 (min quals)

**Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website (www.spo.state.nm.us) to ensure this represents the most current copy of the position.*