

**STATE OF NEW MEXICO  
SECOND JUDICIAL DISTRICT COURT  
HUMAN RESOURCE OFFICE  
400 Lomas Blvd. NW (Third Floor/Room 325)  
Albuquerque, NM 87102**

**J O B   A N N O U N C E M E N T**

**JOB CLASSIFICATION:** COURT COUNSELOR (FT-PERM) #00000515

**ASSIGNMENT LOCATION:** COURT CLINIC

**RANGE:** Range II/JJ; \$24.321 hourly (80% compa ratio) to \$30.401 hourly (100% compa ratio)  
Current Employees Refer to NM Judicial Branch Personnel Rules

**WORKING DAYS/HOURS:** Monday - Friday 8:00 a.m. - 5:00 p.m.  
(Subject to change or as assigned)

**CLOSING DATE:** April 4, 2023 at 5:00 p.m.

**TO APPLY:** Apply at or send application or resume supplemental form with proof of education to [2ndjobapply@nmcourts.gov](mailto:2ndjobapply@nmcourts.gov) or the above address. Applications not including copies of information requested on the employment application will be rejected.

**GENERAL STATEMENT OF DUTIES:**

Acting under clinical direction independently implement, conducts, and facilitate counseling sessions, which may include both family and individual counseling.

**EXAMPLES OF JOB DUTIES:**

The Court Counselor is responsible for providing high-level psychological interventions by implementing specialized multi-therapeutic modalities and techniques to coach, motivate, shape, and restructure behavioral outcomes.

- Gathers, analyzes, and assesses personal, family, criminal, psychiatric, and substance abuse information.
- Educates parents, families, judicial officers, and the legal community on child development and the impact of ongoing conflict.
- Creates treatment plans and compiles information regarding recommendations, the status of treatment, psychological testing, demographic information, substance use/abuse, mental health diagnosis, etc.
- Consults with associated professionals involved and issue detailed reports to appropriate parties.
- Designs and implements customized programs to prevent, address, and intervene in psychiatric, behavioral, and developmental deficits.
- Writes reports, and provides clinical program orientation and consultation.
- Develops programming innovations to include parenting education, domestic violence, substance abuse, and social skills training.
- Organizes meetings with associated professionals, colleagues, and staff to train, discuss and provide updates on treatment goals and techniques, family therapy, and changes in the adult/juvenile justice system.
- Makes appropriate responses and referrals to the court and serves as an expert witness.
- Presents information to probation officers, other agencies, and the court on the progress of cases to support recommendations.
- Tracks cases and clients regarding compliance with court orders and recommendations.
- Formulates and recommends child placement/custody.
- Conducts emergency evaluations, consultations, and mediations, and provides crisis intervention.
- Other duties as assigned.

**COMPETENCIES/QUALIFICATIONS:**

The successful applicant should demonstrate knowledge of anti-social behaviors as it relates to criminal conduct; individual, couples, family and group counseling; psychopathology; child/adolescent development; child abuse (physical and sexual) and neglect; suicidality and dangerousness; family systems theory and therapy; substance abuse; psychological testing procedures and interpretations; clinical interviewing and mediating; agencies of the NM justice system (juvenile and/or adult); and statewide mental health agencies and resources; and child/adolescent development; New Mexico State Statute and laws, New Mexico Licensing Board rules and regulations for Psychology, Counseling and/or Social Work, and American Psychological Association (APA), guidelines and standards.

## **MINIMUM QUALIFICATIONS:**

**Education:** Master's degree from an accredited college or university in Psychology, Counseling, or other mental health-related field.

**Licensure:** Must possess and maintain a license to practice in the State of New Mexico as a Licensed Professional Clinical Mental Health Counselor (LPCC), Licensed Masters Level Social Work (LMSW), Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT), Licensed Mental Health Counselor (LMHC), Licensed Professional Mental Health Counselor (LPC) or licensed to practice in the state of New Mexico as a Psychologist.

**Experience:** Two (2) years of experience working with adults, adolescents, and children in a therapeutic setting.

**Experience Substitution:** A licensed Ph.D. in Psychology, Counseling, or other mental health related field may substitute for one (1) year of experience.

## **WORK ENVIRONMENT AND PHYSICAL DEMANDS:**

The following functions are representative, but not all-inclusive of the work environment and physical demands an employee may expect to encounter in performing tasks assigned to this job. Work is performed in an office or court setting. A valid driver's license and travel may be required. The assigned work schedule may include nights, weekends, holidays and overtime. The employee must regularly interact positively with co-workers, clients, the public, and judges and justices.

*\* This job description is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions performed*

## **BENEFITS:**

- Medical/Dental/Vision/Rx, Short and Long Term Disability Insurance Programs, employee assistance program (EAP) [<http://www.mybenefitsnm.com/>]
- State paid life insurance, supplemental and dependent life insurance
- Optional flexible spending accounts for medical, day-care, and travel expenses
- Paid Vacation, Sick and Personal Leave, up to eight (8) weeks
- Ten (10) paid holidays
- Up to twelve (12) weeks of paid parental leave
- Deferred Compensation 457(b) plan
- Lifetime Defined Benefits Retirement Plan [<http://www.nmpera.org/>]
- Flexible work schedules and alternative work locations\*
- Free health care, Rx, lab work at facility (Stay Well Health Center) in Santa Fe, NM
- Bilingual compensation\*
- Training and career development opportunities
- Higher education opportunities and educational leave
- May qualify for the Public Service Loan Forgiveness Program (PSLF)
- May receive overtime holiday or shift differential pay\*
- May receive physical fitness leave\*

\*these benefits vary by job classification or need\*

**The Second Judicial District Court is an Equal Opportunity Employer and applicants selected for an interview must notify the Human Resource Division of the need for an accommodation.**