



State of New Mexico
Classification Description

REGISTERED DIETITIAN

General Summary

Performs professional level nutritional assessment, education, and medical nutritional therapy.

Registered Dietitian

Jobcode: HDIE23

Pay Band: HG

FLSA Status: FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

Recommended Education and Experience for Full Performance

Licensure in New Mexico as a Registered Dietitian (RD) and valid current registration with Commission on Dietetic Registration (CDR) as a Registered Dietitian (RD) or Registered Dietitian Nutritionist (RDN) and two (2) years of experience as it pertains to the essential duties and responsibilities of the classification.

Minimum Qualifications

Licensure in New Mexico as a Registered Dietitian (RD) and valid current registration with Commission on Dietetic Registration (CDR) as a Registered Dietitian (RD) or Registered Dietitian Nutritionist (RDN).

Essential Duties and Responsibilities*

- Assesses and evaluates special nutritional needs of client/patients.
 - Recommends or prescribes modified/therapeutic diets.
 - May act as liaison between clinical dietitians and other clinical professional staff.
 - Provides menu reviews for various providers and give feedback/technical assistance on federal nutritional requirements.
 - Provides nutritional assessment of food products and recipes to include determining required portion servings and nutritional analysis for foods served to client/patients.
 - May implement and monitor all state, federal, local and regulatory standards for dietary program.
 - May work with Medicaid and insurance structures to assure children with special healthcare needs nutritional/dietetic needs are met.
 - Develops, organizes, implements and evaluates nutrition education for client/patients.
 - Educates client/patients, families, health professionals, educators, and other community providers on nutritional services for client/patients with special dietary needs.
 - Prepares reports to evaluate and communicate on-going program activities.
 - Generates and shares reports and nutrition care plans with medical providers, early intervention programs, school systems or other community agencies for children receiving on-going nutrition services.
 - May provide leadership in the development of statewide plans for assuring access to quality nutritional services for client/patients with special dietary needs.
 - May participate in IFSPs/IEPs/504s for children with special health care needs as appropriate and at parent, social worker, and/or nurse request.
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REGISTERED DIETICIAN

Statutory Requirements: : Statutory requirements for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted including. It is the hiring Agencies responsibility to ensure the appropriate licenses/certifications are obtained for each position.

Conditions of Employment: Conditions of employment for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted.

Working Conditions: Working Conditions for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

Established: 10/18/2019

Revised:

**Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website (www.spo.state.nm.us) to ensure this represents the most current copy of the position.*

*** Supervisor must supervise two (2) or more full-time positions.*