



State of New Mexico  
Classification Description

## PHYSICIAN – EMERGENCY MEDICINE

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### **General Summary**

Emergency Medicine Physicians provide first line response, initiate resuscitation and stabilization, and investigate and order interventions enabling a diagnosis and treatment of the acutely ill patient, regardless of age. Physicians work as part of a team with other specialty physicians and members of the emergency department staff. Emergency physicians must evaluate a wide variety of ailments, and they must be able to think and act quickly to make a tentative diagnosis and determine the appropriate course of treatment.

### **Emergency Medicine Physician Level I**

**Jobcode:** HEMP35

**Pay Band:** XH

**FLSA Status:** FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

### ***Distinguishing Characteristics***

First level Emergency Medicine Physician provides medical treatment to patients requiring acute and life-saving care. Primary job functions include the resuscitation and stabilization of patients and the transition to an appropriate care setting, including ICU, general inpatient, another provider, another hospital, or home.

### ***Recommended Education and Experience for Full Performance***

Requires a license to practice medicine in New Mexico and two (2) years of experience as it pertains to the essential duties and responsibilities of the classification. Emergency Medicine Board Certification, possess an active controlled substance license and DEA registration in New Mexico.

### ***Minimum Qualifications***

Requires a license to practice medicine in New Mexico. Emergency Medicine Board Certification, possess an active controlled substance license and DEA registration in New Mexico.

### ***Essential Duties and Responsibilities\****

- Ensures immediate and appropriate evaluation and management of emergency patients admitted through the emergency department.
- Conducts physical examinations of patients, ordering necessary laboratory and other diagnostic tests, evaluating results, and developing a medical care of plan for each patient.
- Directs emergency department staff in assignments to stabilize and diagnose patients.
- Works closely with nursing staff to deliver high quality care, in a positive, team-learning environment.
- Reviews a peer's performance and work based on documentation, diagnosis, clinical judgement/decision making, technical skills, planning, and knowledge.
- Maintains accurate and timely medical records.
- Manages and/or consults on clinically complex cases. Directs patient care in emergency room settings.
- Performs discharge planning taking into consideration patient environment and skills.

### **Emergency Medicine Physician Level II**

**Jobcode:** HEMP40

**Pay Band:** XI

**FLSA Status:** FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

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### *Distinguishing Characteristics*

Second level Emergency Medicine Physician provides medical treatment to patients requiring acute and life-saving care. Primary job functions include the resuscitation and stabilization of patients and the transition to an appropriate care setting, including ICU, general inpatient, another provider, another hospital, or home.

### *Recommended Education and Experience for Full Performance*

Requires a license to practice medicine in New Mexico and six (6) years of experience as it pertains to the essential duties and responsibilities of the classification. Emergency Medicine Board Certified, possess an active controlled substance license and DEA registration in New Mexico.

### *Minimum Qualifications*

Requires a license to practice medicine in New Mexico and two (2) years of experience as it pertains to the essential duties and responsibilities of the classification. Emergency Medicine Board Certification, possess an active controlled substance license and DEA registration in New Mexico.

### *Essential Duties and Responsibilities\**

- Ensures immediate and appropriate evaluation and management of emergency patients admitted through the emergency department.
- Manages and/or consults on clinically complex cases.
- May mentor or oversee first level physicians and clinicians.
- Conducts physical examinations of patients, ordering necessary laboratory and other diagnostic tests, evaluating results, and developing a medical care of plan for each patient.
- Directs emergency department staff in assignments to stabilize and diagnose patients.
- Works closely with nursing staff to deliver high quality care, in a positive, team-learning environment.
- Reviews a peer's performance and work based on documentation, diagnosis, clinical judgement/decision making, technical skills, planning, and knowledge. Maintains accurate and timely medical records.

### **Emergency Medicine Physician Level III**

**Jobcode:** HEMP46

**Pay Band:** XJ

**FLSA Status:** FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

### *Distinguishing Characteristics*

Senior level Emergency Medicine Physician provides medical treatment to patients requiring acute and life-saving care. In addition to fulfilling the duties of a practicing Physician, incumbents at this level are accountable for mentoring of Physicians at the first and second level, acting as a Chief of Staff Physician (elected by their peers on a rotational basis), and may act as the Medical Director for a designated facility.

### *Recommended Education and Experience for Full Performance*

Requires a license to practice medicine in New Mexico and ten (10) years of experience as it pertains to the essential duties and responsibilities of the classification. Emergency Medicine Board Certification. Possess an active controlled substance license and DEA registration in New Mexico.

### *Minimum Qualifications*

Requires a license to practice medicine in New Mexico and six (6) years of experience as it pertains to the essential duties and responsibilities of the classification. Emergency Medicine Board Certification, possess an active controlled substance license and DEA registration in New Mexico.

## PHYSICIAN – EMERGENCY MEDICINE

### ***Essential Duties and Responsibilities\****

- Performs all duties of an Emergency Medicine Physician Level II.
- Plans, organizes and directs hospital staff and activities within the department of Emergency Medicine.
- May oversee, train, and evaluate work of medical and nursing staff.
- Responsible for the development and monitoring of performance within the department to maintain quality control.
- Participates in departmental activities to comply with accreditation and regulatory standards.
- Works closely with hospital staff, departmental directors and physicians to ensure high standards of quality and safety within the Emergency department.
- Accountable for all required documentation in accordance with medical policies, practices and protocols.
- Reviews treatment plans, clerical records, diagnoses, and patient-release proposals for quality and adherence to facility or institution policy

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**Statutory Requirements:** Statutory requirements for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted including. It is the hiring Agencies responsibility to ensure the appropriate licenses/certifications are obtained for each position.

**Conditions of Employment:** Conditions of employment for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted.

**Working Conditions:** Working Conditions for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

**Established:** 10/18/2019

**Revised:**

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*\*Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website ([www.spo.state.nm.us](http://www.spo.state.nm.us)) to ensure this represents the most current copy of the position.*

*\*\* Supervisor must supervise two (2) or more full-time positions.*