

EDUCATIONAL RETIREMENT BOARD

RAPID HIRE EVENT

MAY 23 & 25

2 - 7 pm

701 Camino de los Marquez
Santa Fe, NM



INTERVIEWING FOR

SANTA FE POSITIONS

- Accountant & Auditor Supervisor
- Accountant & Auditor - Operational
- Business Operations Specialist - Advanced
- Customer Service Supervisor
- Executive Secretary & Administrative Assistant - Operational
- Retirement Specialist I
- Retirement Specialist II
- Retirement Specialist Supervisor

ALBUQUERQUE POSITIONS*

- Executive Secretary & Administrative Assistant - Operational
- Retirement Specialist Supervisor

*For the Albuquerque openings, email resume by 5/19/2022 to schedule a virtual interview.

Visit www.nmerb.org/careers/ for more information on open positions.

ABOUT THE EVENT

- ERB is looking to quickly hire for entry level to supervisor positions
- Rapid Hire event is scheduled for May 23 and 25, 2022 in Santa Fe.
- During the event, qualified applicants will be interviewed by ERB on-site and find out about a job offer same day or shortly after.

WHAT TO BRING

- Multiple copies of your updated resume
- Three professional references
- Proof of right to work in the U.S.
- Dress for success
- Suggested - Copy of unofficial transcripts for highest level of education achieved

For more information and/or to request accommodations, contact Melinda Salazar at 505-629-8059 or Melinda.Salazar@state.nm.us