



State of New Mexico
Classification Description

PRESCRIBING PSYCHOLOGIST

General Summary

Prescribing Psychologists provide the most advanced level of psychological services in a direct patient care setting, involving the provision of evaluation, diagnosis and treatment services to an assigned patient caseload. Treatment modalities include the prescribing of psychotropic medication. Employees may serve in a variety of professional clinical roles which may include department management, neuropsychology, child and adolescence psychology, addiction psychology, geropsychology, and forensic psychology.

Prescribing Psychologist

Jobcode: HCPY40

Pay Band: XB

FLSA Status: FLSA status may be determined to be different at the agency level based on the agency's utilization of the position.

Recommended Education and Experience for Full Performance

Possess an active Psychologist Unrestricted Prescription Certificate to practice psychology in New Mexico. Seven (7) years of experience as it pertains to the essential duties and responsibilities of the classification. Possess an active controlled substance license and DEA registration in New Mexico.

Minimum Qualifications

Possess an active Psychologist Unrestricted Prescription Certificate to practice psychology in New Mexico. Five (5) years of experience as it pertains to the essential duties and responsibilities of the classification. Possess an active controlled substance license and DEA registration in New Mexico.

Essential Duties and Responsibilities

- Evaluates, diagnoses, treats, and manages psychological conditions for assigned populations.
 - Performs medication management and ongoing evaluation for patients in compliance with formulary established by NM statute for prescribing psychologists.
 - Orders and interprets laboratory and other diagnostic tests and makes treatment decisions based upon results. Consults with or refers patients to medical staff for orders on general medical treatment.
 - Maintains accurate and timely medical records.
 - Leads psychological care on treatment teams and coordinates with other disciplines for optimal provision of patient care.
 - Educates patient and family about diagnosis, treatment, and medication.
 - Writes standing orders and protocols for psychological care and behavioral interventions.
 - Performs court-ordered evaluations and testifies in court proceedings. May prepare specialized forensic evaluation reports, including competency to stand trial and criminal responsibility.
 - Makes referrals for specialty care or transfers to other care settings.
 - Performs discharge planning to ensure safe after care and recommendations for medication continuation.
 - Serves as a consultant to psychologists and other clinical staff.
 - Participates in required clinical and administrative committees.
 - May provide training or supervision of psychology or psychiatry residents.
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Statutory Requirements: Statutory requirements for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted including. It is the hiring Agencies responsibility to ensure the appropriate licenses/certifications are obtained for each position.

Conditions of Employment: Conditions of employment for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted.

Working Conditions: Working Conditions for individual positions in this classification will vary based on each agency's utilization, essential functions and the recruitment needs at the time a vacancy is posted. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

Established: 10/18/2019

Revised:

**Essential Duties and Responsibilities are intended to be cumulative for each progressively higher level of work. The omission of specific statements does not preclude management from assigning other duties which are reasonably within the scope of duties. Classification description subject to change. Please refer to SPO website (www.spo.state.nm.us) to ensure this represents the most current copy of the position.*

*** Supervisor must supervise two (2) or more full-time positions.*